

## Students Support Services

SIIT has well qualified and competent staff to look after students and their needs (administration and academic needs) during their course of study. The student support service at SIIT is designed according to guidelines provided by legislative instruments.

The following support services are available to students:

### Orientation program

A detailed orientation program is provided for all new students arriving on campus at the beginning of the course. For more details please refer to the 'Application process' section of this Handbook.

### Counselling services

SIIT provides students with counselling services (if required), which are designed to assist students in dealing with a wide range of problems including homesickness, managing stress, handling conflicts, emotional issues, improving motivation, enhancing study skills, organising study time and any other issue that may be of concern to the student. Student Services Officers are well acquainted with the pressures and stresses of student life and are the first point of contact for any assistance. If they are not able to help a student with a particular situation or matter, they will refer the student to appropriate personnel for further consultation.

### Academic support

SIIT offers academic support to students in addition to their regular scheduled sessions. To assist students in their assessments, SIIT organises workshops that are available in the following formats:

- Individual academic counselling provided by the trainers/assessors;
- Workshops to improve study and assessment skills conducted by the SIIT Academic Manager or Advisor.

### Learner Needs Survey

During the orientation process, students will complete a 'Learner Needs Survey', which will collect information on individual learning styles and needs. This form will help determine if SIIT needs to allocate additional resources to accommodate students' learning needs and to offer fair and equitable learning opportunities to the student.

### Medical Issues

SIIT has an up to date list of medical professionals who are within easy access of the campus. Any student with medical concerns should inform the Student Services Officer, who will assist them in finding appropriate medical assistance. There is a list of near-by medical clinics on the bulletin board near reception. Please talk to Student Services for more help and assistance in this matter. Alternatively, you can Google search for medical centres close to SIIT or near your accommodation.

### **Social Programs**

SIIT organises social events throughout the year to provide opportunities for all students to mingle and socialize. These events may range from cultural and sightseeing events, speech contests, to dinners, excursions and sporting events. Examples include Christmas parties, role-play competitions, mid-autumn festivals and speech contests etc.

### **Employment Assistance**

SIIT keeps in close contact with local business and industry groups to identify suitable employment opportunities for enrolled students. SIIT will assist students in preparing for job readiness assisting with resume and interview preparation to help students searching for employment.