

Sydney Institute of Interpreting and Translating

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Change of Timetable Request Form

Student Details						
Student Name:					Student ID	
Passport Details:	Country:	Pa	ssport No.:		Date of Birtl	h:
Course Enrolled:					Intake Date	:
Contact Details in Australia						
Address:						
Email Address:					Phone No:	
Change of Course Details:						
Timetable	I want to change to Timetable:					
Reason for changing course:						
Student Declaration:						
I hereby declare that all the information and documents provided are true and genuine, and I understand that there may be						
relevant visa issues due to the change of course. I understand there will be no more timetable change in the future. Documents attached (list all the documents you attach, ie copy of passport):						
1 3						
2 4						
Student's Signature: Date:						
Office Use Only						
Received by:		(SIIT Officer's Sign	nature)			Date:
Approved by Admis	sion Officer?	Yes	No			
Reason:						
Was the student notified of the outcome by letter or e-mail?				Yes	No	
Were the documents filed in the student's personal file?				Yes	No	
Recorded request on the student management database?				Yes	No	
Signature of student's officer				Date		
Comments:						